



MIDDLE BUCKS
Institute of Technology

Merging Business, Industry, and Technology

2014/2015

PROPOSED

GENERAL FUND BUDGET

&

PROPOSED

SUBSIDIARY – NON MAJOR

BUDGETS

FEBRUARY 10, 2014

Updated

APRIL 14, 2014

AS APPROVED BY THE MBIT EXECUTIVE COUNCIL

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
2014/2015 BUDGET CALENDAR

<u>DATE</u>	<u>DESCRIPTION</u>
August 12, 2013	2014/2015 Budget Calendar adopted by Executive Council
September 3	Finance Committee
September 10 - 17	Budget packet distributed to Management Team & professional staff
September 27	Budget packets gathered from professional staff and reviewed by Asst. Director & CTE Supervisor
October 4	Budget packets due to Business Manager
November 5	Preliminary budget presented to Finance Committee
November 11	Budget presentation to Executive Council
November - January	Finance Committee work sessions (if needed)
February 4, 2014	Finance Committee review proposed budget
February 10	Budget presentation to Executive Council
March 10	2014/2015 Budget adopted
March 11 – 14	Recommended budgets sent to member district Superintendents with copies for individual School Directors
March 15 – April 30	Member School Boards approve recommended budget
May– June	Approved budget submitted to PDE

EXPLANATION OF THE MAJOR EXPENDITURE FUNCTIONS

The format of the proposed budget is from the Manual of Accounting and Financial Reporting for Pennsylvania Public Schools as prepared by the Pennsylvania Labor, Education and Community Services (LECS) Comptroller's Office, School Accounting Division, May 2005 Revision.

The following statements will serve as a brief summary of the various functions performed to accomplish the objectives of the Middle Bucks Institute of Technology.

1000 INSTRUCTION - Those activities dealing directly with the interaction between teachers and students and related costs, which can be directly attributed to a program of instruction.

1100 REGULAR PROGRAMS - Activities designed to provide our students with learning experiences of an academic nature to prepare them to function as well rounded citizens and family members.

1300 VOCATIONAL EDUCATION - Approved programs which provide organized learning experiences designed to develop skills, knowledge, attitudes, and work habits in order to prepare individuals for entrance into and progress through various levels of employment in career and technical fields.

2000 SUPPORT SERVICES - Those services that provide administrative, technical and logistical support to facilitate and enhance instruction.

2100 PUPIL PERSONNEL - Activities designed to assess and improve the well being of students to supplement the teaching process and to meet the applicable provisions of the Public School Code of 1949.

2200 INSTRUCTIONAL STAFF – Activities associated with assisting, supporting, advising and directing the instructional staff with or on the content and process of providing learning experiences for students.

2300 ADMINISTRATION - Activities concerned with establishing and administering policy in connection with operating the system.

2400 PUPIL HEALTH - Activities that provide students with appropriate nurse services.

2500 BUSINESS - Activities concerned with paying, transporting, exchanging, and maintaining goods and services for the system.

2600 OPERATION AND MAINTENANCE OF PLANT SERVICES - Activities concerned with keeping the physical plant open, comfortable, and safe for use, and keeping the grounds, buildings and equipment in effective working condition and state of repair.

2818 SYSTEM-WIDE TECHNOLOGY SERVICES – Those activities concerned with coordinating, planning, researching, developing and evaluating the LEA’s technology functions. This object category includes the costs associated with the immediate staff assigned to coordinating, planning, researching, developing and evaluating the LEA’s technology functions. Also included are all related costs associated with the school-wide technology initiative.

3000 OPERATION OF NON-INSTRUCTIONAL SERVICES - Those activities concerned with providing non-instructional services to students, staff or the community.

3200 STUDENT ACTIVITIES - School sponsored activities under the guidance and supervision of staff.

5000 OTHER FINANCING USES - The disbursement of governmental funds not classified in other functional areas that require budgetary and accounting control.

(NB. **5900 BUDGETARY RESERVE** is not an expenditure function or account. It is strictly a budgetary account.)

The following statements will serve as a brief summary of the object code (service or goods) to be obtained as a result of the budgeted expenditures within each function:

100 SALARIES - Gross salaries budgeted to employees of the system who are considered to be in positions of a permanent nature or hired temporarily, including personnel substituting for those in permanent positions.

200 EMPLOYEE BENEFITS - Amounts paid by the system on behalf of the employees. Included are retirement, FICA, group insurance, workers' compensation, tuition reimbursement, and unemployment compensation.

300 PURCHASED PROFESSIONAL AND TECHNICAL SERVICES - Services which by their nature require persons or firms with specialized skills and knowledge. Included are legal, auditing and architectural services among others.

400 PURCHASED PROPERTY SERVICE - Services purchased to operate, repair, maintain, and rent property owned by the system. Included are disposal services, building and equipment repairs and maintenance services, and construction services for renovating and remodeling paid to contractors.

500 OTHER PURCHASED SERVICES - Services rendered by organizations or personnel not applicable to 300 or 400 services. Included are transportation, fire and liability insurance, communications, advertising and travel, among others.

600 SUPPLIES - Amounts paid for items of an expendable nature that are consumed, worn out, or deteriorate in use. Included are general supplies, electricity, gasoline, and books and periodicals.

700 PROPERTY - Expenditures for the acquisition of fixed assets including initial equipment, additional equipment, and replacement of equipment.

800 OTHER OBJECTS - Amounts paid for goods and services not otherwise classified in the 100 to 700 services.

900 OTHER FINANCIAL USES - Classifies transactions, which are not properly recorded, as expenditures but require budgetary and accounting control, including outlays from current funds to retire debt service.

GENERAL FUND BUDGET HIGHLIGHTS

GENERAL OVERVIEW

In order to comply with Act 1 of 2006, a preliminary proposed General Fund Budget is presented to the Executive Council on November 11, 2013 to provide an estimate of the planned operating and debt service expenditures for school year 2014/2015. An updated proposal was presented on February 10, 2014. The Act 1 Index for 2014/2015 is 2.1%

The updated proposed General Fund expenditures for 2014/2015 are \$8,657,469 compared to \$8,470,459 for 2013/2014, an increase of \$187,010 or 2.21% budget-to-budget. The combined proposed General Fund and Debt Service for 2014/2015 are \$10,125,833 vs. \$9,937,578 for 2013/2014. The overall combined expenditure increase is \$188,255 or 1.89%. See Table A below.

Proposed General Fund Expenditures
Table A

	<u>2014/2015</u>	<u>2013/2014</u>	<u>\$ Change</u>	<u>% Change</u>
General Fund Proposed Expenditures	\$8,657,469	\$8,470,459	\$187,010	2.21%
Authority Lease Rental	1,468,364	1,467,119	1,245	0.08%
Total General Fund Expenditures	<u>\$10,125,833</u>	<u>\$9,937,578</u>	<u>\$188,255</u>	<u>1.89%</u>

This proposed financial plan provides a realistic budget to continue providing a high quality education to our students and demonstrates an effort by the Administration to continue their fiscal responsibility.

PROJECTED REVENUE & MEMBER DISTRICTS' CONTRIBUTIONS

MBIT receives its funding and revenue from local, state and federal sources. The largest portion of local revenue is Member Districts' contributions for General Fund expenditures. For 2014/2015, Members Districts' contributions are projected to be \$7,268,564 vs. \$7,190,719 for 2013/2014, an increase of \$77,845 or 1.08%. The funding from Member Districts is shared based on the average daily membership (ADM) of students. As has been the practice, a three year rolling average is used to allocate the contribution due for 2014/2015 from Member Districts.

The actual amount to be paid by each district in 2014/2015 is adjusted by the amount due to Member Districts as of June 30, 2013 for the 2012/2013 fiscal school year. Based on the net secondary vocational costs and actual ADM at year-end June 30, 2013 versus average ADM employed in budget preparation, \$403,168 is due (to be refunded) to Member Districts in 2014/2015. See Table B and the bottom of page 15 – Total Due with Adjustment = \$6,865,396.

Table B.

Due to Members for 2012/2013 - Total Due with Adjustment

<u>2012/2013</u>	<u>Centennial</u>	<u>Central Bucks</u>	<u>Council Rock</u>	<u>New Hope- Solebury</u>	<u>Total</u>
Receipts from Members (+)	\$1,908,461	\$3,785,365	\$1,308,884	\$169,258	\$7,171,968
Voc-Ed Subsidy (+)	111,679	215,769	64,787	11,263	403,498
Net Secondary Costs (-)	<u>1,907,831</u>	<u>3,964,129</u>	<u>1,121,030</u>	<u>179,308</u>	<u>7,172,298</u>
Due to (from) Members	<u>\$112,309</u>	<u>\$37,005</u>	<u>\$252,641</u>	<u>\$1,213</u>	<u>\$403,168</u>
Proposed 2014/2015					
Receipts from Members	\$1,905,817	\$3,975,905	\$1,203,674	\$183,168	\$7,268,564
Less: Due to Members	<u>(\$112,309)</u>	<u>(\$37,005)</u>	<u>(\$252,641)</u>	<u>(\$1,213)</u>	<u>(\$403,168)</u>
Contribution Due w/Adjust.	<u>\$1,793,508</u>	<u>\$3,938,900</u>	<u>\$951,033</u>	<u>\$181,955</u>	<u>\$6,865,396</u>

LEASE RENTAL

The Member Districts make lease rental payments on behalf of MBIT to the Middle Bucks AVTS Authority to fund repayment of the Series of 2003 and 2006 bonds. The payments for 2014/2015 and 2013/2014 are \$1,468,364 and \$1,467,119, respectively. The debt service is allocated to Member Districts using the market value as determined by the State Tax Equalization Board. See page 22 for more information.

Please see Table C and page 14 for a summary of Member Districts' contributions to fund the proposed 2014/2015 and approved 2013/2014 budgets.

Proposed Member Districts' Contributions

Table C

	<u>2014/2015</u>	<u>2013/2014</u>	<u>\$ Change</u>	<u>% Change</u>
General Fund Member District Contributions	\$7,268,564	\$7,190,719	\$77,845	1.08%
Authority Lease Rental	1,468,364	1,467,119	1,245	0.08%
Total Projected Contributions	<u>\$8,736,928</u>	<u>\$8,657,838</u>	<u>\$79,090</u>	0.91%

State Subsidies are received in form of the Vocational Education Subsidy which is paid based on Vocational Average Daily Membership (VADM). Subsidy received in 2014/2015 will be based upon the VADM from 2013/2014. The Vocational Education Subsidy is projected higher than 2013/2014. The state also pays subsidies that are equivalent to one half of the cost for Social Security and Retirement. The subsidies for Social Security and Retirement are projected at approximately one half of the related employment cost.

Federal subsidy is for Carl D. Perkins Local Plan and is projected five percent lower than actual for 2013/2014.

OTHER INFORMATION

The annualized CPI-U for the Philadelphia region:

	<u>2013</u>	<u>2012</u>	<u>2011</u>
December	1.2%	1.8%	2.8%
August	1.1%	1.4%	3.4%

Committed Fund Balance for PSERS as of July 1, 2013 \$95,000

ASSUMPTIONS

As of the November 11, 2013 and February 10, 2014 presentations of the proposed budget there were many unknowns including: member district contract negotiations, equivalent premium rates for health insurance, certified PSERS employer contribution rate, property and casualty insurance rates, and utilities. This presentation includes assumptions to deal with the unknowns.

Significant assumptions impacting this budget projection include:

1. Object Code 100 – Salaries and wages in this budget increase \$46,297 or 0.55% of the budget-to-budget increase. The teacher salary matrix is prepared using input from member district teachers’ contracts. Two of the member districts are or will be in status quo with their teachers. The budget for teachers’ salaries assumes this and also contemplates changes for step and level of teachers. The salary and wage adjustment for administrators and support staff includes a two percent increase from 2013/2014 salary and wage rates.
2. Object Code 200 – Benefits. Overall benefits are projected to increase by \$176,303 or 2.08% of the budget-to-budget increase. More specifically:
 - Medical & prescription benefit cost are budgeted using the plans offered under the teachers’ contract to all eligible employees and known elections thereunder. A first, second and third look renewal has been released as of this presentation. To estimate cost, an increase of 4.2% on 2013/14 actual has been used for budget purposes. The result is the budget line costs are expected to decrease by 2.2% or \$18,200.
 - Teachers and all eligible staff participating in the benefits contribute a percentage of the health and prescription plan equivalent premium based on coverage they elect. For the PPO plans, employees share either 20% or 15% of premium cost. For the HMO POS plan, employees share 10% of premium. The prescription plan offered is Future Scripts \$5/\$20/\$30 formulary/non-formulary.
 - These costs are self-insured.
 - Health and prescription benefits are offered via the Bucks &

Montgomery County Schools Health Care Consortium.

- Dental benefits are provided via School Claims Services, LLC (SCS) and are self-insured. Effective July 1, 2014, SCS is partnering with United Concordia Dental. This partnership will benefit MBIT by increasing the number of in-network providers, increasing the discounts in re-pricing claims from participating providers and eliminating the current ASO fee. As a result, the budget line cost for 2014/2015 are \$28,499 lower – 28.7% when compared to 2013/2014.
 - Retirement has been budgeted using the PSERS certified employer contribution rate of 21.40% for 2014/2015. For 2013/2014, the PSERS certified rate was 16.93%. Employer retirement contribution cost increase budget-to-budget \$205,825 or 2.43%. The Executive Council has approved creation of a Committed Fund Balance for purposes of mitigating the escalating employer contributions to PSERS. The Committed Fund Balance is currently \$95,000 and is not planned to be utilized for 2014/2015.
3. Object Code 300 – Purchased Professional & Technical Services decrease by \$9,085 or -0.11% budget-to-budget from 2013/2014.
 4. Object Code 400 – Purchased Property Services are presented as a net increase of \$17,188 or 0.20% budget-to-budget from 2013/2014. The net increase results from increases in cost of maintaining equipment.
 5. Object Code 500 – Other Purchased Services shows net decrease -0.26% or \$21,680 budget-to-budget.
 6. Object Code 600 – Supplies cost have a net decrease of \$22,900 or -0.27% budget-to-budget with 2013/2014. Electricity cost are budgeted lower than 2013/2014 as the result entering a fixed energy price agreement for July 2013 through July 2015 and natural gas are budgeted level with 2013/2014. Natural gas budgets have been benefiting from the Marcellus Shale affect. As of this presentation, the natural gas market is experiencing pricing volatility due to the weather conditions – the polar vortex and low inventories.
 7. Object Code 700 – Equipment is level with 2013/2014 for needed school furniture and information technology infrastructure replacements.

REVENUES

6000 REVENUE FROM LOCAL SOURCES

Revenues from local sources reflect Member Districts' contributions and other revenues stemming from operation of the School. Member Districts will be billed on the approved three-year averaging formula with adjustments made the following fiscal year based on actual district enrollment. Rental of Building is projected based on known past events, which are expected to reoccur. Interest income is projected using rate of 0.10% received on deposits.

7000 REVENUE FROM STATE SOURCES

Vocational Educational Subsidies for 2014/2015 reflect estimated ADM enrollment information from 2013/2014.

Revenues from Social Security and Retirement reimbursements are approximately one-half of budgeted Social Security and Retirement expenditures for the 2014/2015 school year.

8000 REVENUE FROM FEDERAL SOURCES

The Perkins Act Local Plan was re-authorized for six years in 2006. It has been extended by continuing resolutions in Congress. The funding for 2013/2014 is \$277,085 and is level funded in this first draft.

EXPENDITURES

The following information is presented by Object Code. Functional account numbers are referenced parenthetically where appropriate.

100 SALARIES & WAGES

The teachers' salaries are calculated using an averaging formula utilizing the median of the highest masters step from the member school district teachers' matrices. In preparing the first draft, two member school districts are anticipated to be out of contract. The MBEA teachers' contract expires June 30, 2017.

All non-bargaining unit salaries are budgeted to provide up to a 2% increase based upon Finance Committee review and are subject to Executive Council approval. The Act 93 plan expires June 30, 2015.

200 EMPLOYEE BENEFITS

All cost for employee benefits have been budgeted as mandated by regulations and using known contractual obligations.

The 2014/2015 employer contribution rate used for this budget is the PSERS certified rate of 21.40%. For 2013/2014, the PSERS employer rate used is 16.93% as prescribed by PSERS board.

300 PURCHASED PROFESSIONAL AND TECHNICAL SERVICES

Included here are items such as Solicitor's fee, Audit fees and Technology Technical Support costs (1300, 2100, 2300, 2500, and 2800). Included in 2500 is once every three year estimate of actuarial study required for GASB 45. Under Facilities (2600) are listed such items as hazardous waste disposal, water testing, security, and Right-to-Know.

400 PURCHASED PROPERTY SERVICES

Included here are all repairs, operating leases, maintenance and rental contracts as well as all non-scheduled maintenance activities (all functions). Cleaning, construction, extermination, water, and disposal services appear under Facilities.

500 OTHER PURCHASED SERVICES

Professional development, travel and transportation to clinical educational experiences (1300, 2100, 2300, 2400 and 2500) are included. Printing, advertising, postage and telephone (2100, 2300, 2500) as well as general liability and property insurance (2600) are included here. The Internet connection is reflected throughout and costs associated with marketing (2100) are also included.

600 SUPPLIES

All consumable supplies, books and software along with costs for heat, light and water are budgeted in this category.

700 PROPERTY

Equipment replacement includes instructional laboratory equipment (1300), facilities (2600) and technology equipment upgrades (2800).

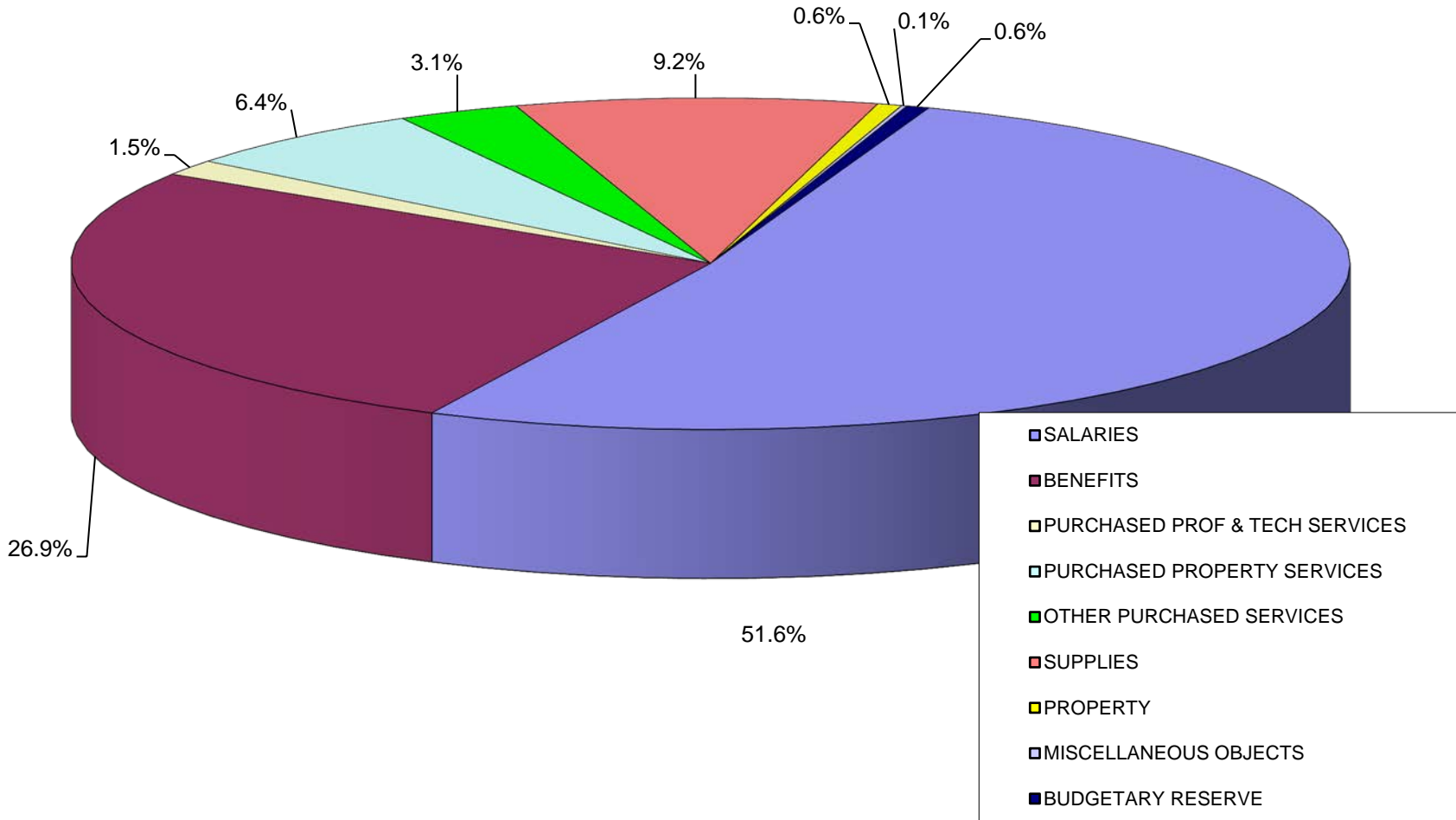
800 OTHER

Incidental dues and fees, such as PACTA, PASA, PASBO and educational trade association memberships (1300, 2100, 2300, 2500, 2600 and 2800), are reflected.

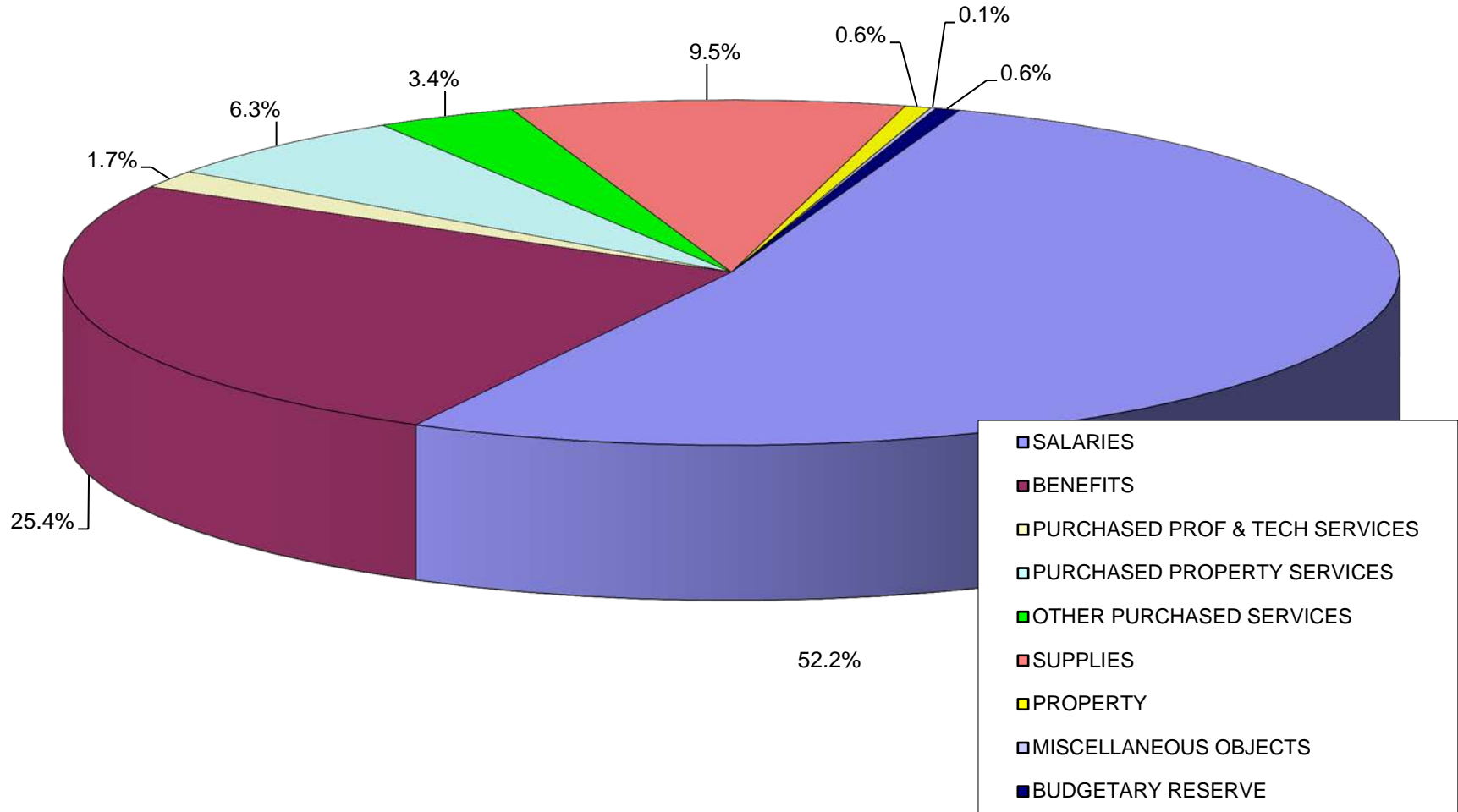
BUDGETARY RESERVE

These funds are intended as a safeguard against unanticipated revenue reductions or unanticipated expenditures and provide for the possibility of salary, benefit, insurance cost and other unknown cost adjustments. Use of these funds, once approved, is subject to Executive Council action.

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY 2014/2015 PROPOSED BUDGET OBJECT CODE ANALYSIS



MIDDLE BUCKS INSTITUTE OF TECHNOLOGY 2013/2014 APPROVED BUDGET OBJECT CODE ANALYSIS



**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
PROPOSED BUDGET SUMMARY**

BUDGETED GENERAL FUND CONTRIBUTIONS BY MEMBER DISTRICTS

		CENTENNIAL	CENTRAL BUCKS	COUNCIL ROCK	NEW HOPE- SOLEBURY	TOTAL
<u>2012- 2013</u>						
GENERAL FUND	Pg. 15	\$ 1,908,461	\$ 3,785,365	\$ 1,308,884	\$ 169,258	\$ 7,171,968
LEASE RENTAL DEBT	Pg. 22	205,743	668,446	471,948	121,362	1,467,499
2012-2013 CONTRIBUTIONS		<u>\$ 2,114,204</u>	<u>\$ 4,453,810</u>	<u>\$ 1,780,832</u>	<u>\$ 290,621</u>	<u>\$ 8,639,467</u>
Year-to-year percentage increase						1.42%
<u>2013- 2014</u>						
GENERAL FUND	Pg. 15	\$1,886,845	\$3,867,169	\$1,261,971	\$174,734	\$ 7,190,719
LEASE RENTAL DEBT	Pg. 22	207,891	666,072	472,266	120,890	1,467,119
2013-2014 CONTRIBUTIONS		<u>\$ 2,094,736</u>	<u>\$ 4,533,241</u>	<u>\$ 1,734,237</u>	<u>\$ 295,624</u>	<u>\$ 8,657,838</u>
Year-to-year percentage increase						0.21%
<u>2014- 2015</u>						
GENERAL FUND	Pg. 15	\$ 1,905,817	\$ 3,975,905	\$ 1,203,674	\$ 183,168	\$ 7,268,564
LEASE RENTAL DEBT	Pg. 22	207,773	669,427	476,044	115,120	1,468,364
2014-2015 CONTRIBUTIONS		<u>\$ 2,113,591</u>	<u>\$ 4,645,332</u>	<u>\$ 1,679,718</u>	<u>\$ 298,288</u>	<u>\$ 8,736,928</u>
Year-to-year percentage increase						0.91%

Note: General fund contribution is allocated to member districts using a three-year averaging of ADM.
Lease rental debt is for the Series of 2003 and Series of 2006 Middle Bucks AVTS Authority Revenue Bonds. Lease Rental Debt is allocated based on market value as determined by Pennsylvania State Tax Equalization Board.

**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
PROPOSED BUDGET SUMMARY**

REVENUES

CODE	CATEGORY	2012/2013 APPROVED BUDGET	2013/2014 APPROVED BUDGET	2014/2015 PROPOSED BUDGET	% CHANGE
6000	REVENUE FROM LOCAL SOURCES				
6510	INTEREST	\$7,000	\$2,000	\$1,250	
6910	RENTAL OF BUILDING	21,000	12,000	12,000	
6941	TUITION - ADULT STUDENTS	42,000	42,000	36,000	
6942	TUITION - NON PARTICIPATING DISTRICT	15,300	15,300	15,300	
6946	RECEIPTS FROM MEMBER DISTRICTS	7,171,968	7,190,719	7,268,564	
6991	REFUND OF PRIOR YEARS EXPENSE	12,000	12,000	12,000	
6790/6999	MISCELLANEOUS REVENUE	12,000	12,000	12,000	
	TOTAL REVENUE LOCAL SOURCES	7,281,268	7,286,019	7,357,114	0.98%
7000	REVENUE FROM STATE SOURCES				
7220	VOCATIONAL EDUCATION SUBSIDIES	357,500	360,000	380,000	
7800	SOCIAL SECURITY-STATE SHARE	166,500	164,000	166,250	
7820	RETIREMENT-STATE SHARE	275,000	374,000	477,020	
	TOTAL REVENUE STATE SOURCES	799,000	898,000	1,023,270	13.95%
8000	REVENUE FROM FEDERAL SOURCES				
8521	LOCAL PLAN/PERKINS	244,150	286,440	277,085	
	TOTAL REVENUE FEDERAL SOURCES	244,150	286,440	277,085	-3.27%
	TOTAL PROPOSED REVENUES	\$8,324,418	\$8,470,459	\$8,657,469	2.21%

DISTRICT CONTRIBUTION BREAKDOWN

					TOTAL DUE WITH ADJUSTMENT
CENTENNIAL	26.22%	\$1,908,461	\$1,886,845	\$1,905,817	\$1,793,508
CENTRAL BUCKS	54.70%	\$3,785,365	\$3,867,169	\$3,975,905	\$3,938,900
COUNCIL ROCK	16.56%	\$1,308,884	\$1,261,971	\$1,203,674	\$951,033
NH/SOLEBURY	2.52%	\$169,258	\$174,734	\$183,168	\$181,955
	100.00%	\$7,171,968	\$7,190,719	\$7,268,564	\$6,865,396

**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
PROPOSED BUDGET SUMMARY**

EXPENSES

CODE	CATEGORY	2012/13 APPROVED BUDGET	2013/14 APPROVED BUDGET	2014/15 PROPOSED BUDGET	% CHANGE
1000	INSTRUCTIONAL SERVICES				
1100-100	SALARIES - 3 FTE	\$238,783	\$250,188	\$263,847	
-200	EMPLOYEE BENEFITS	103,210	123,216	141,046	
-300	PURCHASED PROF & TECH SERVICES	0	0	0	
-400	PURCHASED PROPERTY SERVICES	250	250	245	
-500	OTHER PURCHASED SERVICES	1,755	1,760	2,150	
-600	SUPPLIES	400	400	250	
-700	PROPERTY	0	0	0	
-800	MISCELLANEOUS OBJECTS	250	300	75	
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1100	TOTAL REGULAR PROGRAMS	344,648	376,114	407,613	8.37%
1300-100	SALARIES - 36.5 FTE	2,521,210	2,439,771	2,495,828	
-200	EMPLOYEE BENEFITS	1,135,601	1,163,654	1,296,393	
-300	PURCHASED PROF & TECH SERVICES	2,500	3,810	2,660	
-400	PURCHASED PROPERTY SERVICES	172,204	166,391	168,026	
-500	OTHER PURCHASED SERVICES	70,375	81,750	63,875	
-600	SUPPLIES	332,075	353,640	327,775	
-700	PROPERTY	0	0	0	
-800	MISCELLANEOUS OBJECTS	3,500	3,500	3,575	
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1300	TOTAL VOCATIONAL EDUCATION PROGRAMS	4,237,465	4,212,516	4,358,132	3.46%
2000	SUPPORT SERVICES				
2100-100	SALARIES - 6.65 FTE	463,545	471,010	438,923	
-200	EMPLOYEE BENEFITS	216,980	227,584	210,516	
-300	PURCHASED PROF & TECH SERVICES	2,500	2,500	2,500	
-400	PURCHASED PROPERTY SERVICES	5,280	5,925	8,290	
-500	OTHER PURCHASED SERVICES	51,590	48,550	41,130	
-600	SUPPLIES	19,300	19,850	27,850	
-700	PROPERTY	0	0	0	
-800	MISCELLANEOUS OBJECTS	700	725	875	
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2100	TOTAL SUPPORT SERVICES-PUPIL PERSONNEL	759,895	776,144	730,084	-5.93%

**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
PROPOSED BUDGET SUMMARY**

EXPENSES

CODE	CATEGORY	2012/13 APPROVED BUDGET	2013/14 APPROVED BUDGET	2014/15 PROPOSED BUDGET	% CHANGE
2000	SUPPORT SERVICES (con't)				
2200-100	SALARIES	0	6,180	0	
2200-300	PROFESSIONAL & TECHNICAL SERVICES	10,000	11,190	10,500	
-500	OTHER PURCHASED SERVICES	4,000	5,000	4,500	
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2200	TOTAL INSTRUCTIONAL SUPPORT	14,000	23,220	15,000	-35.40%
2300-100	SALARIES - 7 FTE	522,507	545,529	541,050	
-200	EMPLOYEE BENEFITS	241,302	267,808	280,641	
-300	PURCHASED PROF & TECH SERVICES	28,400	41,650	27,900	
-400	PURCHASED PROPERTY SERVICES	7,685	8,595	11,220	
-500	OTHER PURCHASED SERVICES	35,100	38,035	40,960	
-600	SUPPLIES	13,450	14,250	17,000	
-700	PROPERTY	0	0	0	
-800	MISCELLANEOUS OBJECTS	3,000	2,800	3,360	
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2300	TOTAL SUPPORT SERVICES-ADMINISTRATION	851,444	918,667	922,131	0.38%
2400-100	SALARIES - 1 FTE	71,935	72,196	83,820	
-200	EMPLOYEE BENEFITS	25,753	28,352	34,086	
-300	PURCHASED PROF & TECH SERVICES	2,000	1,650	1,650	
-400	PURCHASED PROPERTY SERVICES	400	0	300	
-500	OTHER PURCHASED SERVICES	715	715	615	
-600	SUPPLIES	3,700	3,700	3,700	
-700	PROPERTY	0	0	0	
-800	MISCELLANEOUS OBJECTS	125	125	125	
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2400	TOTAL SUPPORT SERVICES-PUPIL HEALTH	104,628	106,738	124,296	16.45%

**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
PROPOSED BUDGET SUMMARY**

EXPENSES

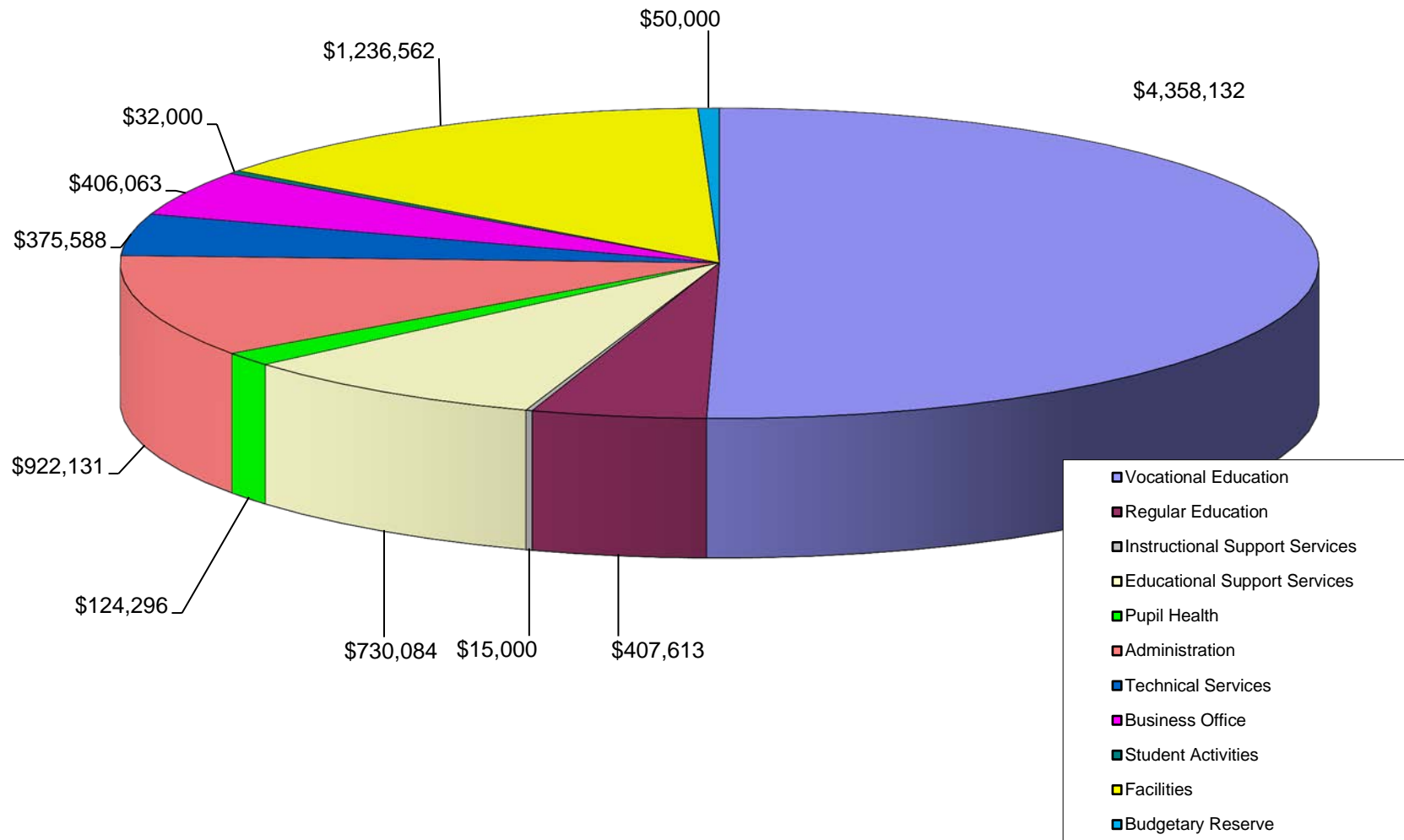
CODE	CATEGORY	2012/13 APPROVED BUDGET	2013/14 APPROVED BUDGET	2014/15 PROPOSED BUDGET	% CHANGE
2000	SUPPORT SERVICES (con't)				
2500-100	SALARIES - 3 FTE	208,116	216,595	219,569	
-200	EMPLOYEE BENEFITS	94,500	110,631	119,416	
-300	PURCHASED PROF & TECH SERVICES	30,850	30,990	32,595	
-400	PURCHASED PROPERTY SERVICES	4,065	4,065	3,883	
-500	OTHER PURCHASED SERVICES	14,035	21,525	22,025	
-600	SUPPLIES	8,400	8,700	7,375	
-700	PROPERTY	0	0	0	
-800	MISCELLANEOUS OBJECTS	1,000	1,200	1,200	
		<hr/>	<hr/>	<hr/>	
2500	TOTAL SUPPORT SERVICES-BUSINESS	360,966	393,706	406,063	3.14%
2600-100	SALARIES - 5 FTE	245,718	251,171	255,145	
-200	EMPLOYEE BENEFITS	144,770	144,200	154,902	
-300	PURCHASED PROF & TECH SERVICES	30,250	42,250	47,150	
-400	PURCHASED PROPERTY SERVICES	360,650	348,450	358,900	
-500	OTHER PURCHASED SERVICES	54,775	55,450	53,850	
-600	SUPPLIES	373,700	346,450	338,765	
-700	PROPERTY	19,500	29,000	26,500	
-800	MISCELLANEOUS OBJECTS	1,250	1,325	1,350	
		<hr/>	<hr/>	<hr/>	
2600	TOTAL SUPPORT SERVICES-FACILITIES	1,230,613	1,218,296	1,236,562	1.50%
2818-100	SALARIES - 2 FTE	168,816	173,015	173,772	
-200	EMPLOYEE BENEFITS	83,398	87,718	93,316	
-300	PURCHASED PROF & TECH SERVICES	7,000	7,000	7,000	
-400	PURCHASED PROPERTY SERVICES	4,000	4,000	4,000	
-500	OTHER PURCHASED SERVICES	8,400	8,400	8,400	
-600	SUPPLIES	44,720	58,000	61,375	
-700	PROPERTY	24,000	24,500	27,300	
-800	MISCELLANEOUS OBJECTS	425	425	425	
		<hr/>	<hr/>	<hr/>	
2818	TOTAL TECHNICAL SERVICES	340,759	363,058	375,588	3.45%

**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
PROPOSED BUDGET SUMMARY**

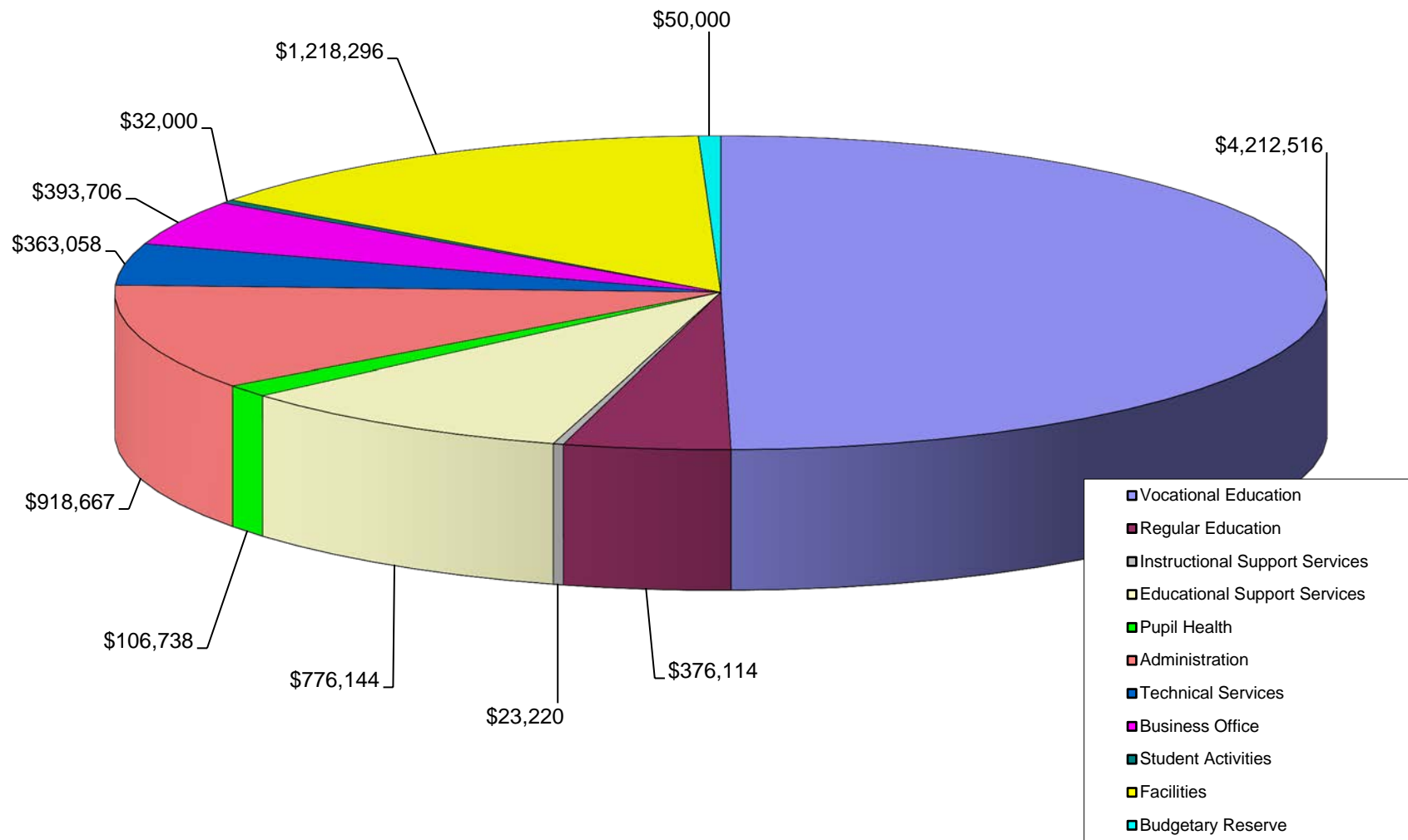
EXPENSES

CODE	CATEGORY	2012/13 APPROVED BUDGET	2013/14 APPROVED BUDGET	2014/15 PROPOSED BUDGET	% CHANGE
3000	NON-INSTRUCTIONAL SERVICES				
3200-500	OTHER PURCHASED SERVICES	26,000	28,000	30,000	
-600	SUPPLIES	3,000	3,000	1,000	
-800	MISCELLANEOUS OBJECTS	1,000	1,000	1,000	
3200	TOTAL STUDENT ACTIVITIES	30,000	32,000	32,000	0.00%
5000	OTHER FINANCING USES				
5900-000	BUDGETARY RESERVE	50,000	50,000	50,000	
5900	TOTAL BUDGETARY RESERVE	50,000	50,000	50,000	0.00%
	TOTAL PROPOSED BUDGET	<u>\$8,324,418</u>	<u>\$8,470,459</u>	<u>\$8,657,469</u>	2.21%
	BUDGETARY RESERVE CONSISTS OF:				
	OPERATING RESERVE	50,000	50,000	50,000	
	TOTAL BUDGET-TO-BUDGET INCREASE:	<u>\$ 138,701</u>	<u>\$ 146,041</u>	<u>\$ 187,010</u>	
	SUMMARY OF BUDGET-TO-BUDGET CHANGES:				
	1) Net increase in instructional salaries			\$ 62,953	0.74%
	2) Net decrease in admin, I/A, and support salaries & wages			(16,656)	-0.20%
	3) Increase of employer's contribution to PSERS			205,825	2.43%
	4) Net decrease in health insurance and contractual benefit costs			(29,522)	-0.35%
	5) Net decrease in program consumable supply costs			(26,015)	-0.31%
	6) Net increase in non-instructional supplies			11,350	0.13%
	7) All other			(20,925)	-0.25%
				<u>\$ 187,010</u>	2.21%

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY 2014/2015 PROPOSED BUDGET EXPENDITURES BY FUNCTION



MIDDLE BUCKS INSTITUTE OF TECHNOLOGY 2013/2014 APPROVED BUDGET EXPENDITURES BY FUNCTION



MIDDLE BUCKS INSTITUTE OF TECHNOLOGY PROPOSED BUDGET SUMMARY - LEASE RENTAL

SCHOOL FACILITIES LEASE - MIDDLE BUCKS VOCATIONAL-TECHNICAL SCHOOL AUTHORITY

SERIES OF 2003 BONDS - BALANCE JULY 1, 2014	\$ 1,170,000
SERIES OF 2006 BONDS - BALANCE JULY 1, 2014	14,125,000
	\$ 15,295,000

LEASE RENTAL COVERING DEBT SERVICE IS PAID BY THE MEMBER DISTRICTS' DIRECTLY TO THE TRUSTEE UNIVEST BANK & TRUST CO. FOR THE BOND HOLDERS IN AUGUST & FEBRUARY.

	Budgeted 2013/2014	Actual 2013/2014	Projected 2014/2015
6946 LEASE REVENUE	\$ 1,467,119	\$ 1,467,119	\$ 1,468,364
5110 DEBT SERVICE - AUTHORITY BONDS	\$ 1,467,119	\$ 1,467,119	\$ 1,468,364
PRINCIPAL	\$ 705,000	\$ 705,000	\$ 735,000
INTEREST	754,119	754,119	725,364
ADMINISTRATIVE FEE	8,000	8,000	8,000
	\$ 1,467,119	\$ 1,467,119	\$ 1,468,364

Rental is allocated to the member districts' on the basis of the proportion which the market value of each Participating School District bears to the total market valuation of all the Participating School Districts, as certified by the State Tax Equalization Board annually. An annual administrative fee equaling \$8,000 is paid by the sending districts in addition to the debt service.

	7/1/2013 STEB Market Value <u>2012</u>	Budgeted using 7/1/2012 STEB MV 2011 <u>2013/2014</u>	Actual using 7/1/2013 STEB MV 2012 <u>2013/2014</u>	Projected using 7/1/2013 STEB MV 2012 <u>2014/2015</u>
Centennial	14.15%	\$ 207,891	\$ 207,597	\$ 207,773
Central Bucks	45.59%	666,072	668,860	669,427
Council Rock	32.42%	472,266	475,640	476,044
New Hope-Solebury	7.84%	120,890	115,022	115,120
	100.00%	\$ 1,467,119	\$ 1,467,119	\$ 1,468,364

The most current STEB available is 2012 market value effective July 1, 2013. 2013 MV available on July 1, 2014. Member School Districts should use the Projected column numbers to budget lease rental.

Member School Districts will receive a subsidy from the Pennsylvania Department of Education for reimbursement of the cost of construction from the 2006-2008 renovations at MBIT. Members should include in their projected state subsidies the following:

	2012 MV STEB	PDE 2071 2013/2014	PDE 2071 2014/2015
Centennial	14.15%	\$ 62,319	\$ 62,429
Central Bucks	45.59%	199,667	201,142
Council Rock	32.42%	141,570	143,036
New Hope-Solebury	7.84%	36,239	34,590
	100.00%	\$ 439,795	\$ 441,197

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY - FINANCE COMMITTEE							
COMMITTEE UPDATE							
APRIL 8, 2014							
DESCRIPTION	2012/2013 ACTUAL	2013/2014 APPROVED BUDGET	2014/2015 PROPOSED BUDGET	\$ INCREASE/ (DECREASE) LINE ITEM	% INCREASE/ (DECREASE) LINE ITEM	% INCREASE/ (DECREASE) BUD. TO BUD.	
100 SALARIES & WAGES:							
TEACHERS - MBEA	\$ 2,744,822	\$ 2,736,198	\$ 2,799,151	\$ 62,953	2.30%	0.63%	
ADMIN & SUPPORT SERVICES	1,541,318	1,598,911	1,582,255	(16,656)	-1.04%	-0.17%	
SUBSTITUTES & TEMPORARY	55,642	90,547	90,547	-	0.00%	0.00%	
200 BENEFITS:							
MEDICAL & PRESCRIPTION	749,825	841,396	823,197	(18,199)	-2.16%	-0.18%	
DENTAL/VISION/LIFE/LTD/CONTRACTUAL	137,596	177,268	160,002	(17,266)	-9.74%	-0.17%	
STATUTORY (FICA, PSERS, WC & UC)	860,786	1,135,348	1,347,118	211,770	18.65%	2.13%	
300 PROFESSIONAL & TECHNICAL SERVICES	105,693	141,040	131,955	(9,085)	-6.44%	-0.09%	
400 PURCHASED PROPERTY SERVICES	572,284	537,676	554,864	17,188	3.20%	0.17%	
500 OTHER PURCHASED SERVICES	225,692	289,185	267,505	(21,680)	-7.50%	-0.22%	
600 SUPPLIES:							
INSTRUCTIONAL SUPPLIES	330,857	354,040	328,025	(26,015)	-7.35%	-0.26%	
UTILITIES	237,909	259,700	248,265	(11,435)	-4.40%	-0.12%	
ALL OTHER SUPPLIES	171,247	194,250	208,800	14,550	7.49%	0.15%	
700 EQUIPMENT	160,205	53,500	53,800	300	0.56%	0.00%	
800 OTHER	9,123	11,400	11,985	585	5.13%	0.01%	
5220 TRANSFER TO CAPITAL RESERVE FUND	125,000	-	-	-	0.00%	0.00%	
5900 BUDGETARY RESERVE	na	50,000	50,000	-	0.00%	0.00%	
5110 AUTHORITY LEASE RENTAL	1,467,499	1,467,119	1,468,364	1,245	0.08%	0.01%	
TOTAL EXPENDITURES	\$ 9,495,499	\$ 9,937,578	\$ 10,125,833	\$ 188,255	1.89%	1.89%	
6000 LOCAL REVENUE							
<i>EDUCATION AND LEASE RENTAL</i>							
CENTENNIAL	\$ 2,003,282	\$ 2,094,735	\$ 2,113,590	\$ 18,855	0.90%	0.19%	
CENTRAL BUCKS	4,592,982	4,533,241	4,645,332	112,091	2.47%	1.13%	
COUNCIL ROCK	1,340,668	1,734,237	1,679,718	(54,519)	-3.14%	-0.55%	
NEW HOPE-SOLEBURY	299,000	295,625	298,288	2,663	0.90%	0.03%	
<i>RECEIPTS FROM MEMBERS</i>	8,235,932	8,657,838	8,736,928	79,090	0.91%	0.80%	
OTHER LOCAL SOURCES	89,363	95,300	88,550	(6,750)	-7.08%	-0.07%	
7000 STATE SOURCES	901,934	898,000	1,023,270	125,270	13.95%	1.26%	
8000 FEDERAL SOURCES	318,270	286,440	277,085	(9,355)	-3.27%	-0.09%	
TOTAL REVENUE	\$ 9,545,499	\$ 9,937,578	\$ 10,125,833	\$ 188,255	1.89%	1.89%	
Memo: Committed Fund Balance for PSERS	\$ 45,000	\$ 95,000	\$ 95,000				
Memo: Balance Due to Member School Districts	\$ 403,168	TBD					



MIDDLE BUCKS Institute of Technology

Merging Business, Industry, and Technology

SUBSIDIARY – NON MAJOR FUND BUDGETS

PROPOSAL

2014/2015

GOVERNMENTAL FUND TYPES:	PAGE
CAPITAL RESERVE FUND	25
ADULT EDUCATION FUND	26
PRODUCTION FUND	27
PROPRIETARY FUND TYPE:	
Li'L BUCKS PRESCHOOL	28
FIDUCIARY FUND TYPE:	
STUDENT ACTIVITIES FUND	29

NOTE: These funds do not represent additional costs to the member school districts, since revenues come from federal/state subsidies, student tuition/client sales/fundraising, or previously allocated and approved funds.

CAPITAL RESERVE FUND

PROPOSED BUDGET - updated

2014 / 2015

<u>FUND BALANCE + GF TRANSFER</u>	<u>Actual 2012/2013</u>	<u>Approved Budget 2013/2014</u>	<u>Projected 2013/2014</u>	<u>2014/2015 Proposed Budget</u>
Actual / Projected Carry forward Fund Balance	\$ 261,494	\$ 209,907 A	\$ 209,907 B	\$ 183,933
Actual 2012/2013 Fund Transfer	125,000			
Proposed 2013/2014 Fund Transfer		100,000	125,000	
Proposed 2014/2015 Fund Transfer				100,000
Interest Income	-	500	-	100
	<u>386,494</u>	<u>310,407</u>	<u>334,907</u>	<u>284,033</u>
<u>EXPENDITURES:</u>				
-400 Purchased Property Services	79,316	205,000	113,474	229,600
-700 Equipment	97,271	50,000	37,500	50,000
	<u>176,587</u>	<u>255,000</u>	<u>150,974</u>	<u>279,600</u>
Actual / Projected Carry Forward Fund Balance	<u>\$ 209,907 A</u>	<u>\$ 55,407</u>	<u>\$ 183,933 B</u>	<u>\$ 4,433</u>

PURCHASED PROPERTY SERVICES

FACILITIES:

-400 Traffic Signal	Carryover	\$ -	\$ 30,000	\$ -	\$ 30,000
-400 Digital Road Sign	Carryover		75,000		37,500
-400 Door replacement		6,793			
-400 One & Two Car Garage		9,138			
-400 Room modifications / locker room		63,385			
-400 Concrete repairs			25,000	22,200	25,000
-400 Renovation - kitchen & staff lounge			25,000	8,374	
-400 Transformer replacement			50,000	82,900	137,100
		<u>79,316</u>	<u>205,000</u>	<u>113,474</u>	<u>229,600</u>

EQUIPMENT:

-700 Equipment grant matching funds 2012/2013		97,271			-
-700 Equipment grant matching funds 2013/2014			50,000	37,500	
-700 Equipment grant matching funds 2014/2015					50,000
		<u>97,271</u>	<u>50,000</u>	<u>37,500</u>	<u>50,000</u>
		<u>\$ 176,587</u>	<u>\$ 255,000</u>	<u>\$ 150,974</u>	<u>\$ 279,600</u>

ADULT EVENING EDUCATION FUND
PROPOSED BUDGET
2014-2015

<u>REVENUE</u>	<u>ESTIMATE</u> <u>2013/2014</u>	<u>APPROVED</u> <u>BUDGET</u> <u>2013/2014</u>	<u>2014/2015</u> <u>PROPOSED</u> <u>BUDGET</u>
Registration Fees	\$ 148,146	\$ 143,319	\$ 145,022
Subsidies	11,947	11,776	12,398
Interest Earned	90	100	100
Total Revenue	<u>160,183</u>	<u>155,195</u>	<u>157,520</u>

EXPENSES

-100 Salary	77,796	72,478	77,922
-200 Benefits	15,803	16,387	17,365
-400 Purchased Property Services	4,610	4,000	5,600
-500 Other Purchased Services	23,379	28,600	25,257
-600 Supplies	25,125	25,355	22,000
-600 Utilities allocation to General Fund	3,000	3,000	4,000
-700 Equipment	4,000	5,000	5,000
-800 Other	-	375	375
Total Expenses	<u>153,712</u>	<u>155,195</u>	<u>157,520</u>
	<u>\$ 6,471</u>	<u>\$ 0</u>	<u>\$ 0</u>

PROJECTED FUND BALANCE

Beginning Fund Balance	7/1/13	\$ 207,687
Estimated revenue in excess of expenditures 2013/14		<u>6,471</u>
Ending Fund Balance	6/30/14	214,158
Estimated revenue in excess of expenditures 2014/15		0
Ending Fund Balance	6/30/15	<u>\$ 214,158</u>

PRODUCTION FUND
PROPOSED BUDGET
2014/2015

	<u>ESTIMATE</u> <u>2013/2014</u>	<u>APPROVED</u> <u>BUDGET</u> <u>2013/2014</u>	<u>2014/2015</u> <u>PROPOSED</u> <u>BUDGET</u>
<u>REVENUE</u>			
Aspirations	\$ 29,300	\$ 30,750	\$ 29,600
Student Built Modular House	82,500	77,500	77,500
Summer School Consortium	74,059	79,980	74,820
All Other Programs	120,832	134,402	130,475
PA Subsidies	2,803	3,737	3,763
Interest Earned	75	250	250
	<hr/>	<hr/>	<hr/>
Total Revenue	309,569	326,619	316,408
<u>EXPENSES</u>			
-100 Salaries & Wages	23,237	35,271	25,373
-200 Benefits	5,217	7,883	7,723
-300 Purchased Professional Services	42,732	41,900	39,250
-400 Purchases Property Services	9,423	8,321	7,120
-500 Other Purchased Services	22,255	21,807	21,550
-600 Supplies	203,747	203,937	207,892
-700 Equipment	0	7,500	7,500
	<hr/>	<hr/>	<hr/>
Total Expenses	306,611	326,619	316,408
Net Change in Fund Balance	<u>\$ 2,958</u>	<u>\$ -</u>	<u>\$ 0</u>
<u>PROJECTED FUND BALANCE</u>			
Beginning Fund Balance		7/1/2013	\$ 356,986
Estimated excess revenue over expenditure for 2013/14			2,958
Ending Fund Balance		6/30/2014	<hr/> 359,944
Estimated excess revenue over expenditure for 2014/15			-
Ending Fund Balance		6/30/2015	<hr/> <u>\$ 359,944</u>

Li'l Bucks Preschool Partners in Learning

Proposed Budget 2014/2015

	Estimate 2013/2014	Approved Budget 2013/2014	Proposed Budget 2014/2015
<u>REVENUE</u>			
Tuition & Fees	\$167,410	\$162,635	\$166,000
Grants	10,700	7,495	10,700
Subsidies	12,450	12,050	15,200
Total Revenue	190,560	182,180	191,900
<u>EXPENSES</u>			
Operating Expenses			
100 Wages	105,640	107,227	111,975
200 Benefits	58,750	56,889	59,190
300 Professional Services	515	400	700
400 Purchased Property Services	5,100	9,164	9,200
500 Other Purchased Services	2,510	2,350	1,550
600 Supplies	8,700	5,850	8,835
700 Equipment	3,146	0	0
800 Other	270	300	450
Total Operating Expenses	184,631	182,180	191,900
Net Income (Loss)	\$5,929	\$0	\$0

Projected Net Position

Net Position	7/1/2013	\$25,027
Net Income (Loss) for 2013/2014		5,929
Net Position	6/30/2014	30,956
Net Income (Loss) for 2014/2015		0
Net Position	6/30/2015	\$30,956

STUDENT ACTIVITY FUNDS

PROPOSED BUDGET

2014/2015

	<u>ESTIMATE</u> <u>2013/2014</u>	<u>APPROVED</u> <u>BUDGET</u> <u>2013/2014</u>	<u>2014/2015</u> <u>PROPOSED</u> <u>BUDGET</u>
<u>REVENUE</u>			
Student Activity Fees	\$ 20,125	\$ 20,325	\$ 20,250
Fundraisers	32,510	15,350	34,900
Other	50	130	170
Total Revenue	<u>\$ 52,685</u>	<u>\$ 35,805</u>	<u>\$ 55,320</u>
<u>EXPENSES</u>			
-500 Student Activities & Events	\$ 22,360	\$ 13,325	\$ 24,200
-600 Supplies	23,992	17,860	25,406
-800 Other Objects	5,418	4,620	5,714
Total Expenses	<u>\$ 51,770</u>	<u>\$ 35,805</u>	<u>\$ 55,320</u>
	<u>\$ 915</u>	<u>\$ -</u>	<u>\$ -</u>